

MOMBASA WATER SUPPLY & SANITATION COMPANY



MIKINDANI ST. OFF
 NKRUMAH RD
 P.O. BOX 1100 – 80100
 MOMBASA, KENYA
 Email: info@mombasawater.co.ke
 Web: www.mombasawater.co.ke

PHOTOGRAPH

APPLICATION NO:

TEL. NO.

APPLICATION FOR WATER SUPPLY NEW

TRANSFER

ACCOUNT NO.

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Plot No.

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Location

Nyali		
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Kisauni		
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Island (N)		
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Island (S)		
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W/Mainland		
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Likoni		
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I hereby request you to supply water to the property indicated above and shown on the sketch overleaf and I hereby agree to abide by the terms and conditions specified in the Water Undertakers By-Laws and hold myself responsible for payment of all water meter rent, sewer conservancy and refuse collection charges until such time as the agreement is terminated in accordance with the Water Undertakers By-Laws.

PLEASE PRINT IN CAPITALS

INDIVIDUAL CONSUMER	CORPORATE CONSUMER	
Surname.....	Name of the Company.....	
Other names.....	
Postal Address.....	Postal Address.....	
Other information on the consumer	Details of Directors(where applicable)	
ID. NO./Passport No.(copy Attached)	Name..... PIN No.....	
(compulsory for foreign passport holders)	Name..... PIN No.....	
PIN Number.....(copy Attached)	Name..... PIN No.....	
Details of Wife/Husband(where applicable)	Email address.....	
Name.....	Nature of Business.	
ID. No. /Passport No.....(copy Attached)	
PIN Number..... (copy Attached)	
E-mail address.....	Registration Certificate/Trade Licence/Certificate of Incorporation (copy attached)	
EMPLOYER'S CERTIFICATE	DIRECTOR'S GUARANTEE	
Name of Employer.....	Name of Director.....	
Postal Address.....	Postal Address.....	
If self-employed, Name/nature of Business.....	I, the above named Director, hereby guarantee that bills in respect of the above connection shall be paid. I herewith undertake to notify the Water Undertaker on any change in ownership one month in advance.	
I/We certify that:	Signature..... Date	
Mr./Mrs./Miss.....	
is employed by.....	
Signature..... Date.....	
Official Stamp.....	
Registration Certificate/Trade Licence (copy Attached)	
LANDLORD'S CERTIFICATE	FOR OFFICIAL USE ONLY	
Name of Landlord.....	Application/New connection Officer	APPROVAL
Postal Address.....	Name	Commercial Manager
I, the above named Landlord hereby certify that the above named applicant is my tenant with effect from (date) and herewith guarantee my tenant that bills in respect of the above connection shall be paid. I herewith undertake to notify the Water Undertaker on any change in tenancy one month in advance.	Area Manager	Technical Manager
Signature of Landlord..... date.....	

CONDITIONS OF SUPPLY

1. The Water (Undertakers) Rules, and Water (General) Regulations (Sub. Leg. L.N. 78/196) as from time to time amended shall be deemed to be incorporated and to form part of these conditions supply.
2. Application for the execution of works will as a rule, be dealt with in the order of priority of date, but the water undertaker reserves the right of executing the work in the manner and at the time best to his convenience.
3. All charges shall be payable on demand.
4. If any account is overdue the water supply shall be cut off under provisions of the Water (undertakers) Rules (Cap. 372 Sub. Leg.) And proceedings taken to recover the charges due.
5. Any changes in the charges and water tariffs shall be notified in the Gazette, and in addition details thereof shall be sent to each consumer with the monthly account preceding such change.
6. The water undertaker shall have the right forthwith and without notice to terminate the agreement for any breach by the consumer to the conditions of supply, but without prejudice to any antecedent right against the consumer including the right to take proceedings.
7. (a) No consumer shall use, or permit to be used, any water supplies in pursuance of an application made by him under regulation 3 of the Regulations except for such use as specified by him in his application.

(b) No consumer shall convey, or permit to be conveyed by any means whatsoever, for use outside his plot, or for sale , any water supplied to him by the water undertaker.
8. In accordance with Regulation 12 of the Regulations, the consumer shall deposit Kshs. Which shall be retained by the water undertaker for the period during which the consumer is supplied with water, or maintains a connection. The amount will be refunded to the consumer upon termination of the agreement and production of the deposit slip.
9. The consumer shall meet all charges in respect of water supplied in pursuance of this application and consumer’s pursuant to a written request made by him.
10. The consumer’s responsibility begins immediately after the water meter towards his house or plot irrespective of the length of pipeline financed by him.
11. It is the responsibility of the consumer to give access to the meter and premises to the water undertaker or his authorized agents who shall reserve the right to disconnect in the event of no such access being granted.
12. State other connection(s) held by the consumer.
Account Number
(i)..... (iv)..... (vii).....
(ii)..... (v)..... (viii).....
(iii)..... (vi)..... (vix).....
13. The water undertaker reserves the right to reject your application or withdraw the connection for any false information given.
14. In case of changes of Ownership of the Building a new water agreement must be entered into and the applicant must produce his last water bill receipt (if any).

SKETCH SHOWING LOCATION FOR CONNECTION (Pipeline and plot). To be completed by Applicant	CONSUMER CLASSIFICATION	
	01- SINGLE FAMILY	<input type="checkbox"/>
	02-MULTIPLE	<input type="checkbox"/>
	03-FLATS	<input type="checkbox"/>
	04-COMMERCIAL	<input type="checkbox"/>
	05-INDUSTRIAL	<input type="checkbox"/>
	06-INSTITUTION	<input type="checkbox"/>
	07-KIOSKS	<input type="checkbox"/>
	08-HOTELS	<input type="checkbox"/>
	09-GOVERNMENT	<input type="checkbox"/>
	10-MUNICIPAL	<input type="checkbox"/>
	11-OTHERS	<input type="checkbox"/>

NAME..... SIGNATURE..... DATE.....

SKETCH SHOWING LOCATION FOR CONNECTION (Pipeline and plot).

CONSUMER CLASSIFICATION

To be completed by Application Officer/NEW Connection Officer

01- SINGLE FAMILY

02-MULTIPLE

03-FLATS

04-COMMERCIAL

05-INDUSTRIAL

06-INSTITUTION

07-KIOSKS

08-HOTELS

09-GOVERNMENT

10-MUNICIPAL

11-OTHERS

CONNECTION DETAILS (FOR OFFICIAL USE APPLICATION OFFICER)

APPLICATION No.

ADDRESS

NEW CONNECTION Section Plot House/Flat/Other

Street Street

DETAILS OF CUSTOMER

NEW CUSTOMER P.O. BOX Town

Class

Employer's Name

P.O. Box Town

Security Deposit Work Deposit Receipt No. Date

TRANSFER FROM EXISTING ACCOUNT NUMBER

Date of Disconnection Meter Reading

TECHNICAL DETAILS

Recommended Meter Size mm Recommended Meter Type _____ (Yes or No)

Pipeline Diameter mm Pipeline Wall Material At A.V At W.O

Gis northing..... Easting..... Connection Size..... Pipe Material.....

ACCOUNT NUMBER Date

Meter Reading Meter Size Meter Rent K.shs.

Meter Number Water Rate Code

Connection Fee Security Deposit

K.shs Cents

GENERAL INFORMATION ON THE LOCATION/CONSUMER

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FOR INTERNAL USE

Application Officer/New connection..... Date.....

Signature.....

Area Manager..... Date.....

KEYED BY	
VERIFIED BY HEAD OF COMPUTER	

Date.....

Signature.....